

WIGGENHALL ST GERMAN'S PARISH COUNCIL

The Annual Meeting of the Parish Council will be held on Monday 13th May 2024 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend. The meeting can be viewed, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the chairman of the meeting.

AGENDA

- 29/24 To open the meeting and receive apologies for absence.
- 30/24 To elect the Chairperson for 2024/25.
- 31/24 To elect the Vice Chairperson for 2024/25
- 32/24 To make declarations of interest for items in the agenda and any requests for dispensation.
- 33/24 To hear reports from visiting Officers.
- 34/24 To hear from the public.
- 35/24 To approve minutes from the meeting held on 25th Mar 24.
- 36/24 **Finance:**
 - a. To approve payments.
 - b. To approve annual pre-authorisation of routine payments and contacts.
 - c. To reconcile accounts.
 - d. To approve and sign the annual CIL report.
 - e. Insurance Policy renewal.
- 37/24 **Annual Governance and Accountability Report (AGAR)**
 - a. To receive the Internal Auditors report and determine actions on observations and recommendations.
 - b. To Approve the Annual Governance Statement (Section 1).
 - c. To approve the Annual Accounting Statement (section 2).
- 38/24 **Play Park Project:**
 - a. To receive update from the Play Park Working Group.
- 39/24 **Planning.**
 - a. Applications to consider: None at time of publishing.
 - b. Applications pending decision:
 - i. [24/00324/F](#) Proposed conversion of existing garage / garden store into residential annexe. |5 Sluice Road Wiggenhall St Mary The Virgin King's Lynn Norfolk PE34 3EQ. WITHDRAWN
 - c. Decisions notified by Borough since last meeting: None at time of publication.
- 40/24 **Clerk & Cllrs updates on actions from previous meetings:**
 - a. Wiggenhall Woodland Creation updates.
 - b. Update on development of proposal for wildflower verges.
 - c. Tree survey (scheduled for w/c 6 May).
 - d. Report on play park repairs work-party.
 - e. D-Day 80 - flag received to be flown for week commencing 3 Jun 24, Church Bell Ringing.
 - f. To decide where to display the official portrait of HM King Charles III.

- 29/24 **Cllr Areas of Responsibility** to assign cllrs to roles.
- 30/24 **St Germans Bridge Charity** to appoint a Cllr to the role of Trustee.
- 31/24 **Traffic, Highways and PRow matters:**
- a. To receive SAM2 report.
 - b. To receive an update on the protection of the grassed area at School/Sluice Rd.
 - c. To report on the school road safety initiatives progress.
 - d. Update on verge damage.
 - e. Update on post installation on School Road/Lynn Rd junction.
 - f. Update on hedges encroaching the highway.
- 32/24 **LT Playing Field:**
- a. Report on pavilion shower repairs.
 - b. Report on interior light replacement.
 - c. LTPF Fire Risk Assessment:
 - i. To ratify the decision to accept a quote received post meeting.
 - ii. To receive and determine response to observations and recommendations in the report.
- 33/24 **Correspondence:**
- a. WSG FP6 Memorial Bridge proposal.
 - b. Memorial Hall/School Lane – multiple emails.
- 34/24 Cllr reports on new items and items for the agenda for next meeting of the Parish Council to be held on 22 Jul 2024.

Mike Inder

Mr M G Inder
Clerk – Wighenhall St Germans Parish Council

6 May 2024
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