

WIGGENHALL ST GERMAN'S PARISH COUNCIL

An Ordinary Meeting of the Parish Council will be held on Monday 25th Nov 2024 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend. The meeting can be viewed, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the chairman of the meeting.

AGENDA

- 80/24 To open the meeting and receive apologies for absence.
- 81/24 To make declarations of interest for items in the agenda with any requests for dispensation.
- 82/24 To hear reports from visiting Officers.
- 83/24 To consider Co-option.
- 84/24 To hear from the public.
- 85/24 To approve minutes from the meeting held on 23rd Sep 24.
- 86/24 **Finance:**
 - a. To note and approve payments.
 - b. To reconcile accounts.
 - c. Update on banking mandate change – Cllr Harrison to report on online banking status.
 - d. To receive and comment on the 2025/26 draft budget.
- 87/24 **Appointment of Internal Auditor.**
- 88/24 **Governance:** To resolve to amend the Dignity at Work policy to meet the duty to prevent sexual harassment of employees with inclusion of appropriate wording and a risk assessment.
- 89/24 **Play Park Project:**
 - a. To receive update from the Play Park Working Group.
- 90/24 **Planning.**
 - a. Applications to consider: None at time of publishing.
 - i. To comment on any Late Planning
 - b. Decisions notified by Borough since last meeting: None at time of publishing.
- 91/24 **Clerk & Cllrs new reports and updates on actions from previous meetings:**
 - a. Wigenhall Woodland Creation updates.
 - b. Update on development of proposal for wildflower verges.
 - i. Written permission of landowners – update.
 - ii. To receive a developed proposal inc maintenance, costs, sustainability etc.
 - c. Tree survey; report circulated and scope of work for tender carried out - awaiting quotes.
 - d. Remembrance Day report.
 - e. To consider the matter of reported unescorted large agricultural vehicles and the damage to verges.
 - f. New reports from cllrs.
- 92/24 **Traffic, Highways and PRow matters:**
 - a. To receive SAM2 report on defect and resolve to/ratify the decision to repair as quoted.
 - b. To ratify the decision to install roadside marker posts to protect the water meter at the LTPF.

75/24 LT Playing Field:

- a. To consider the proposal and conditions for the use of the LTPF overflow car park for inclusion in the NCC Woodlands creation project.
- b. LTPF Fire Risk Assessment follow up actions update.
- c. LTPF land – Deferred, no progress since last meeting.
- d. Report on the proposed Bowls Club storage container siting.

76/24 Memorial Hall playing field:

- a. To receive update on mole control.
- b. To review the annual play equipment [inspection report](#) and determine action required based on the top ten [issues identified](#).

77/24 Council email and website update on migration to the Gov.UK email and website system.

78/24 Correspondence:

- a. Emails and letters from Norfolk ALC and President regarding dismissal of the County Officer.
 - i. To determine Council representation at the Norfolk ALC AGM on 4 Dec 24 and the lines to take along with proposal of any additional agenda items.
- b. National ALC notice of ministerial [consultation](#) for Cllrs and Public on the proposal to allow holding meetings remotely and proxy voting by members.

79/24 Cllr reports on new items and items for the agenda for next meeting of the Parish Council to be held on 27th Jan 2025.

Mike Inder

Mr M G Inder
Clerk – Wiggenhall St Germans Parish Council

19 Nov 2024
clerk@wiggenhallstgermans-pc.gov.uk