

WIGGENHALL ST GERMAN'S PARISH COUNCIL

An Ordinary Meeting of the Parish Council will be held on Monday 27th January 2025 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend. The meeting can be viewed, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the chairman of the meeting.

AGENDA

- 1/25 To open the meeting and receive apologies for absence.
- 2/25 To make declarations of interest for items in the agenda with any requests for dispensation.
- 3/25 To hear reports from visiting Officers.
- 4/25 To consider Co-option to fill a Cllr vacancy.
- 5/25 To hear from the public.
- 6/25 To approve minutes from the meeting held on 24th Nov 24.
- 7/25 **Grounds Maintenance Contract Review:** To award the contract to preferred bidder/s.
- 8/25 To consider a proposal to resurface the LTPF carpark and apply for a CIL grant.
- 9/25 To consider a proposal to purchase, install and service a large litter bin at the MH play park.
- 10/25 **Finance:**
 - a. To note and approve payments.
 - b. To reconcile accounts.
 - c. To consider LTPF Electricity Supply contract [renewal options](#):
 - d. To agree the [2025/26 draft budget](#) and set the Precept requirement to 31 Mar 2026.
 - e. Update on the Internal Audit process and schedule
- 11/25 **Governance:** Annual review.
 - a. To adopt the 2024 version of the NALC model Financial Regulations.
 - b. To review the remainder of the existing Council Orders, Regulations and Policies ([available on the website to review](#))
- 12/25 **Play Park Project:**
 - a. To receive update from the Play Park Working Group.
- 13/25 **Planning.**
 - a. Applications to consider:
 - i. To ratify the delegated decision to approve 24/02183/FM: To construct 2nr 3330 tonne grain silos and associated handling equipment in existing farmyard at Eau Brink River Farm. PC Supported with Highways Condition requested.
 - ii. To comment on any Late Planning
 - b. Decisions notified by Borough since last meeting: None at time of publishing.
- 14/25 **Clerk & Cllrs new reports and updates on actions from previous meetings:**
 - a. Wiggenhall Woodland Creation updates.
 - b. Update on development of proposal for wildflower verges.
 - i. Written permission of landowners – update.
 - ii. To receive an update on the maintenance, costs, sustainability etc.

- c. New reports from cllrs.

15/25 Traffic, Highways and PRow matters:

- a. To receive SAM2 report.
- b. To receive report on Sluice Road flooding reported on 16 Dec 24.
- c. To receive an update on the request for new warning signage on the School Rd/Fitton Road/Lynn Road junction.

16/24 LT Playing Field:

- a. LTPF land – in progress awaiting update from solicitor.
- b. Report on the proposed Bowls Club storage container siting.
- c. Update on Mole Control.
- d. To report on a provisional request from AFC Lynn to install/erect a 'Club House' temporary building.
- e. To receive proposal for replacement car park inner fence options.
- f. Notice from UKPN Contractor of tree pruning to be scheduled.

17/24 Memorial Hall playing field:

- a. To receive update on mole activity.

18/24 Report on the Norfolk ALC AGM and proposed conversion to a Company with limited guarantee.

- a. To consider the Council's perspective on the proposed Norfolk ALC transformation and inform the representative on the direction with which to vote.

19/24 Correspondence:

- a. Proposed Pastoral Church Buildings Scheme: Wiggenhall, St Peter: Closure Consultation.

20/24 To determine meeting dates for 2025 due to clerk absence and bank holiday clashes on the scheduled dates. *March 10th? May 12th? Jul 14th? Alternates to 4th Mondays.*

21/24 Cllr reports on new items for the agenda for next meeting.

Mike Inder

Mr M G Inder
Clerk – Wiggenhall St Germans Parish Council

20 Jan 2025
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