

WIGGENHALL ST GERMAN'S PARISH COUNCIL

An Ordinary Meeting of the Parish Council will be held on Monday 22 September 2025 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the chair of the meeting.

AGENDA

- 71/25 Opening address and to receive apologies.
- 72/25 To make declarations of interest for items in the agenda with any requests for dispensation.
- 73/25 To hear reports from visiting Officers.
- 74/25 To hear from the public.
- 75/25 To approve [minutes](#) from the meeting held on 14th Jul 25.
- 76/25 **Finance:**
 - a. To note and approve [payments](#).
 - b. To [reconcile](#) accounts.
 - c. To note Clerk's contractual NJC pay award of 3.2%
- 77/25 **Governance**
 - a. To note the [conclusion of the AGAR](#) external audit [report](#) with no matters raised.
 - b. Update on Internal Audit recommendations: deferred to Nov meeting.
 - c. AGAR 2025/26 – Assertion 10 – [presentation](#) on the new requirement.
 - d. To adopt an [IT policy](#) to meet AGAR Assertion 10 criteria.
- 78/25 **Review of [Cllr Areas of Responsibility](#).**
- 79/25 **Planning.**
 - a. Applications to consider: None at time of publishing. Late applications to be considered.
 - b. Decisions notified by Borough since last meeting:
 - i. [25/01065/F](#) - Demolition of existing conservatory and construction of a single-storey extension, 3-bay carport and revised access position. Malling Lodge High Road Saddlebow. Permitted.
 - ii. [25/01228/F](#) | VARIATION OF CONDITION 2 OF PLANNING PERMISSION 23/02168/F: Proposed double storey side and single storey rear extension following removal of former conservatory system, complete with internal alterations | 62 Sluice Road Wiggenhall St Germans King's Lynn Norfolk PE34 3EF. Permitted.
- 80/25 **Clerk & Cllrs new reports and updates on actions from previous meetings:**
 - a. Wiggenhall Woodland Creation updates.
 - b. Condition of Freebridge property on corner of Mill/Lynn Rd.
 - c. Report of misuse of the dog bin at the Sluice Road bridge to WStMtV.
- 81/25 **Bulb planting proposal.** To receive Cllr report.
- 82/25 **Traffic, Highways and PRow matters:**
 - a. To receive SAM2 report. [Jul 25](#), [Aug 25](#).
 - b. To consider installation of an alternate [Mill Rd](#) and [Saddlebow](#) SAM sites.
 - c. White Gates update and to decide whether to apply for PPS grant for next phase.
 - d. To receive an update on the maintenance of the permitted path on Sluice Road.

- e. To receive an update on the request for new warning signage on the School Rd/Fitton Road/Lynn Road junction.

83/25 **Surrey St Bus Shelter refurbishment [proposal](#)**

84/25 **Leonard Towler Playing Field/Pavilion:**

- a. Car park resurfacing to receive an update on options.
- b. Car Park Extension options.
- c. LTPF shower tile repairs update.

85/25 **Play Park**

- a. Update on the Play Park Project progress.
- b. Play Park maintenance review.
- c. New litter bin at the play park update.
- d. To consider repurposing small red litter bin on small play park to a dog bin to be mounted on the old litter bin post near the new housing. Cost additional £219 pa for weekly emptying.

86/25 **Correspondence requiring further consideration.**

- a. RBL email stating they no longer accept BACS payment for Poppy Wreath. To consider payment method options.

87/25 **Items for the agenda for the next meeting**

- a. To confirm 2026 meeting dates (clerk clash for March 2026).

Mike Inder

Mr M G Inder
Clerk – Wiggenhall St Germans Parish Council

12th Sep 2025
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