

# WIGGENHALL ST GERMAN'S PARISH COUNCIL

## An Ordinary Meeting of the Parish Council will be held on Monday 26<sup>th</sup> January 2026 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the Chair of the meeting.

### AGENDA

- 1/26 Opening address and to receive apologies.
- 2/26 To make declarations of interest for items in the agenda with any requests for dispensation.
- 3/26 To hear reports from visiting Officers.
- 4/26 To hear from the public.
- 5/26 To approve minutes from the meeting held on 24<sup>th</sup> Nov 25.
- 6/26 **Finance:**
  - a. To note and approve [payments](#).
  - b. To [reconcile](#) accounts.
  - c. To approve the [budget](#) and Precept requirement for 2026/27. (determine 9/26.d before finalising budget)
- 7/26 **Governance**
  - a. Update on Internal Audit recommendations: Leases and review of asset values for Insurance cover ongoing.
- 8/26 **Planning.**
  - a. Applications to consider:
    - i. [25/01828/PACU3](#)|Notification for Prior Approval: Replacement of Agricultural Buildings with Five Detached Dwellings (Schedule 2, Part 3, Class Q)|Land East of 35 St Peters Road Wiggenhall St Germans Norfolk PE34 3HB – Delegated Comment to [Support with Conditions](#)
  - b. Late applications to be considered.
  - c. Decisions notified by Borough since last meeting:
  - d. To receive an update and develop the [Parish Infrastructure Investment Plans](#) (PIIP).
- 9/26 **Clerk & Cllrs new reports and updates on actions from previous meetings:**
  - a. Wiggenhall Woodland Creation updates.
  - b. Report on condition of Freebridge property on corner of Mill/Lynn Rd.
  - c. Report of misuse of the dog bin at the Sluice Road bridge to WStMtV.
  - d. To consider the proposal to install and service a litter bin at the Sluice Rd bridge ([MLC one-off contribution of £350 offered](#)). Servicing cost est £331pa TBC. Install cost to Council £215.
- 10/26 **Traffic, Highways and PRow matters:**
  - a. To receive SAM2 report. (last report Oct 25 on website)
  - b. White Gates update. Phases 1 and 2.
  - c. To consider the accident on Fitton Road Dec 2025.
- 11/26 **Surrey St Bus Shelter refurbishment update.**

- 12/26 **Leonard Towler Playing Field/Pavilion:**
- a. To ratify ordering of mole control following report of increased activity.
  - b. Car park resurfacing to receive an update on options.
  - c. Car Park Extension options.
  - d. LTPF shower tile repairs (Deferred until May – seek quotes for May meeting).
- 13/26 **Play Park**
- a. To ratify ordering of mole control following report of increased activity.
  - b. Update on the completion of the Play Park Project.
  - c. To consider purchase of [litter picking equipment](#) (c£10) for use when conducting weekly inspection.
  - d. To determine action following vandalism of the new play park.
- 14/26 **Training:**
- a. **GDPR training:** Update on Cllr progress on GDPR Training. [www.alison.com](http://www.alison.com)
  - b. Introduction of Cllr and Clerk [Training Log](#).
- 15/26 **Correspondence requiring further consideration.**
- a. Request from a resident to set up a Wiggenhall St Germans litter picking group to carry out [organised litter picks](#).
  - b. Closure of the sub-post office: To consider a response to the consultation in light of the [Post Office information letter](#).
  - c. To consider establishing a Clerk/Cllr WhatsApp group.
- 16/26 **Items for the agenda for the next meeting**
- a. To confirm 2026 meeting dates due to further MH booking conflicts, dates change 16th to 30<sup>th</sup> March and 21<sup>st</sup> to 14<sup>th</sup> Sep 2026. New dates on the website.

*Mike Inder*

Mr M G Inder  
Clerk – Wiggenhall St Germans Parish Council

19<sup>th</sup> Jan 2026  
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