

WIGGENHALL ST GERMAN'S PARISH COUNCIL

The Annual Meeting of the Parish Council will be held on Monday 11th May 2026 in the Memorial Village Hall commencing at 7.30 pm.

Councillors are summoned to the above meeting for the purposes of transacting the following business. The Press and Public are welcome to attend, and you can make representation on agenda items during the public forum, which will not exceed 15 minutes unless directed by the Chair of the meeting.

AGENDA

Opening address.

- 44/26 Election of the Chair of the Council for the following municipal year.
- 45/26 Election of Vice Chair.
- 46/26 Apologies.
- 47/26 To make declarations of interest for items in the agenda with any requests for dispensation.
- 48/26 To hear reports from visiting Officers.
- 49/26 To hear from the public.
- 50/26 To approve [minutes](#) from the meeting held on 30 March 2026.
- 51/26 **Finance:**
 - a. To note and approve [payments](#). (inc urgent sewer drain unblocking)
 - b. To [reconcile](#) accounts.
 - c. To approve the [annual pre-approved regular payments list](#)
 - d. To select insurance renewal from quotes obtained. [Comparison Summary](#) – (Awtg Current renewal from Clear Councils *but was more expensive last year*)
- 52/26 **Annual Governance Accountability Return (AGAR):**
 - a. To receive and consider the Internal Audit Report.
 - b. To Approve the Annual Governance Statement – [Section 1](#).
 - c. To Approve the Accounting Statement – [Section 2](#).
- 53/26 **Planning.**
 - a. Applications to consider: None at time of publishing
 - b. Late applications to be considered.
 - c. Decisions notified by Borough since last meeting: None at time of publishing
 - d. Ongoing applications: [26/00185/O](#) - OUTLINE SOME MATTERS RESERVED: Demolition of former barn and construction of new self-build dwelling and associated garaging at 159 Fitton Road Wiggenhall St Germans KINGS LYNN Norfolk PE34 3AY – *WMA attachment upload requested.*
 - e. To receive an update and develop the [Parish Infrastructure Investment Plans](#) (PIIP).
- 54/26 **Clerk & Cllrs new reports and updates on actions from previous meetings:**
 - a. Wiggenhall Woodland Creation: Friends of the Woodlands updates.
 - b. Update on the proposal to install and service a litter bin at the Sluice Rd.
 - c. Lease of 7-acre Allotment land [update](#). *2 minor amendments at request of tenant.*

- d. Street light repairs update.

55/26 Traffic, Highways and PRow matters:

- a. To receive SAM2 report.
- b. Speed reduction and traffic calming initiative: Report on targeted data for Fitton Rd and liaison with Safer Neighbourhood Policing – Cllr Bridges.
- c. White Gates update. Phases 1 and 2.

56/26 Surrey St Bus Shelter refurbishment update.

57/26 Leonard Towler Playing Field/Pavilion:

- a. Blocked sewer – Report on work carried out and recommended repairs. *Awtg further quotes.*
- b. Mole control report.
- c. Car park resurfacing to receive an update on options.
- d. Car Park Extension options.
- e. LTPF shower tile repairs (quotes for May meeting – Cllr Rust).

58/26 Play Park

- a. Mole control report.
- b. To receive an update on vandalism and ASB at the play park.

59/26 Training:

- a. **GDPR training:** Update on Cllr progress on GDPR Training.

60/26 Correspondence requiring further consideration.

- a. Report from AFC Lynn of a car break in and theft of contents on 28 April during training between 6.30-7pm.

61/26 Items for the agenda for the next meeting.

62/26 Resolve to exclude the public in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2) to consider staffing matters:

- a. **Clerk Resignation and Recruitment:** To receive recommendation from the interview panel and approve appointment of selected candidate.

63/26 Close Meeting.

Mike Inder

Mr M G Inder
Clerk – Wiggenhall St Germans Parish Council

4th May 2026
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